

BAKER ROAD MUNICIPAL UTILITY DISTRICT
Minutes of Meeting of Board of Directors

April 5, 2024

The Board of Directors ("Board") of Baker Road Municipal Utility District ("District") met in special session at the Board's regular meeting place on April 5, 2024, in accordance with the duly posted notice of meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Frederick Wolfe, President
George Heck, Vice President
Johnny Zummo, Secretary
Ronald Leftwich, Assistant Secretary
Juan Campo, Assistant Secretary

and all of said persons were present, except Director Leftwich, thus constituting a quorum.

Also present were: Brittany Neel of Stuckey's LLC ("Stuckey's"); Debra Loggins of L&S District Services ("L&S"); Michele LaCour of Inframark ("Inframark"); and Eric Lai and Cobi Washington of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order, and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

Mr. Lai noted that the first item of business was to open the meeting for public comments. There being no comments received from the public, the Board continued to the next item of business.

DRAINAGE CHANNEL MAINTENANCE

Ms. Neel next presented to and reviewed with the Board a Drainage Channel Maintenance Report, a copy of which is attached hereto as **Exhibit A**. She then discussed the potential repair of an improperly welded gate to the channel access. After discussion, Ms. Neel noted that there were no action required from the Board at this time.

BOOKKEEPER'S REPORT

The Board considered the Bookkeeper's Report dated March 25, 2024. Ms. LaCour reviewed with the Board the Bookkeeper's Report, including a Balance Sheet, Statement of Revenues, Expenditures and Changes in Fund Balances, General Ledger Detailed Report and Supporting Schedules, all as prepared by Inframark and copies of which are attached hereto as **Exhibit B**. After discussion regarding the Bookkeeper's Reports, financials, and payment of invoices, it was moved by Director Heck that said report be approved and that the checks and

invoices identified therein be approved for payment from the general operating fund. Director Campo seconded said motion, which carried unanimously.

RATIFY ENGAGEMENT OF BOOKKEEPER FOR THE DISTRICT AND THE APPROVAL AND EXECUTION OF AN AGREEMENT IN CONNECTION THEREWITH

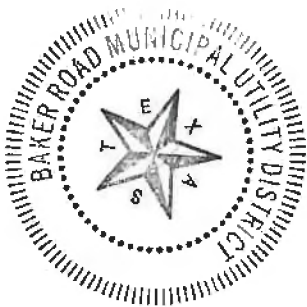
The Board considered the engagement of a Bookkeeper for the District. There was presented a proposed contract for bookkeeping services dated January 30, 2024, between the District and L&S District Services, LLC (L&S). Mr. Lai reminded the Board that it authorized acceptance of the lowest bid in its request for proposals from various bookkeeping firms. Accordingly, the District accepted L&S' proposal as the lowest bid. After discussion on the matter, it was moved by Director Heck, seconded by Director Zummo and unanimously carried, that the Board ratify the engagement of L&S as the bookkeeper for the District, and that the President be authorized to execute the contract on behalf of the Board.

DISCUSSION REGARDING TRANSITION OF BOOKKEEPING SERVICES

Mr. Lai discussed with the Board a plan to transition bookkeepers and to ensure a timely annual audit. The Board authorized Mr. Lai to create a timeline for Ms. LaCour and Ms. Loggins to transmit information to the auditor and to transfer documents from Inframark to L&S. Ms. LaCour also assured the Board that she will have all of the information to the auditor no later than April 12, 2024.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Wolfe, seconded by Director Zummo, and unanimously carried, the meeting was adjourned.



John Zummo
Secretary

LIST OF ATTACHMENTS TO MINUTES

Exhibit A – Drainage Channel Maintenance Report

Exhibit B – Bookkeeper's Report